

**Port of Seattle
Seattle-Tacoma International Airport
Airport Dining & Retail Program
Competitive Evaluation Process - Lease Group 4
(Packages F-1, F-2, F-3, F-4, F-5, F-6, R-1, R-2, R-3 and R-4)**

Addendum No. 3

(Issued September 11, 2017)

**PLEASE ACKNOWLEDGE RECEIPT AND REVIEW OF THIS ADDENDUM BY
COMPLETING AND INCLUDING IN YOUR PROPOSAL THE LEASE GROUP 4
CEP ADDENDUM NO. 3 CONFIRMATION ON PAGE 3**

This addendum includes the following corrections and clarifications for all CEP packages in Lease Group 4:

Action 1: SECTION 16 EVALUATION PROCESS

The Small Business Participation scoring explanation is deleted in its entirety and replaced as follows:

Small Business Participation: 20 points

Important note about Small Business Participation scoring:

- A Proposer that qualifies as a small business will automatically receive ten (10) points.
- Prime operators that propose a joint venture with one or more small businesses with a minimum participation level of twenty percent (20%) **and** submit a joint venture agreement(s) that meet(s) the FAA guidelines for joint ventures will automatically receive five (5) points. Any joint ventures that do not meet these criteria will not receive any points.
- All Proposers, regardless of size, may receive **up to** ten (10) points, depending on the degree of commitment and specific actions described in the Proposal for three small business participation opportunities identified above (i.e., sourcing/product placement, mentoring, and design/construction).
- No Proposer may earn more than twenty (20) points for the Small Business Participation element.

Action 2: Section 8.5, Minimum Requirements.

The following item in 6(c) of the CEP documents has been deleted:

- c) Small businesses that will operate a national brand through a franchise, license, joint venture, or other business structure, **will not be exempted**.

Action 3: SECTION 7. GENERAL REQUIREMENTS

The following paragraph 7.8 has been added to Section 7:

7.8 Execution of Lease and Concession Agreement

The Selected Proposer shall execute a Lease and Concession Agreement within sixty (60) days of receipt of the Agreement from the Port. If the Agreement is not signed by the Selected Proposer within this timeframe, the Port, in its sole discretion, may cancel the Selected Proposer and the Port may offer the opportunity to the Proposer that is deemed during the evaluation process to have the second-highest score based on the evaluation criteria. Cancellation will be through written notice from the Port and the cancellation date will be effective on the date specified in the notice.

END OF ADDENDUM NO. 3

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**Addendum No. 3
CONFIRMATION**

Respondent must complete this CEP Addendum No. 3 confirmation and attach it to the Proposal.

Lease Group 4 Competitive Evaluation Process Addendum No. 3 has been received and reviewed by:

Respondent _____

Name _____

Title _____

Signature _____

Date _____